



# CITY OF SAN DIEGO

## PURCHASING & CONTRACTING DEPT.

1200 Third Avenue, Suite 200  
San Diego, CA 92101-4195

Bid No. 8926-07-E

### REQUEST FOR BID

Closing Date: **June 25, 2007**  
**@ 3:00 pm P.S.T.**

**Subject:** Furnish the City of San Diego with Re-Manufactured Transmission & Transaxle Exchange Program

**Timeline:** As may be required for a period of two (2) years from date of award, with options to renew for three (3) additional one (1) year periods, in accordance with the attached specifications.

Company \_\_\_\_\_

Name \_\_\_\_\_

Federal Tax I.D. No. \_\_\_\_\_

[PRINT OR TYPE]

Street Address \_\_\_\_\_

Signature\* \_\_\_\_\_

City \_\_\_\_\_

Title \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Date \_\_\_\_\_

Tel. No. \_\_\_\_\_ Fax No. \_\_\_\_\_

***\*Authorized Signature:*** The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.

E-Mail \_\_\_\_\_

#### SUBMITTED BIDS MUST HAVE AN ORIGINAL SIGNATURE.

If your firm is not located in California, are you authorized to collect California sales tax? \_\_\_\_\_ Yes \_\_\_\_\_ No

If Yes, under what Permit # \_\_\_\_\_

Cash discount terms \_\_\_\_\_ % \_\_\_\_\_ days. [Terms of less than 20 days will be considered as Net 30 for bid evaluation purposes.]

City of San Diego Business Tax License #: \_\_\_\_\_

State delivery time required: \_\_\_\_\_ days after receipt of order.

### FOR CONSIDERATION AS A RESPONSIVE BID, THE FOLLOWING IS REQUIRED:

- 1) Bid must be submitted on official City bid forms.
- 2) All information on this Request for Bid cover page must be completed.
- 3) This cover page must be signed with an original signature.
- 4) Bid must be submitted on or before the exact closing date and time. Bid received after the exact closing date and time will NOT be considered. If hand delivering, please allow enough time for travel and parking to submit by the closing date and time.

**FOR FURTHER INFORMATION CONCERNING THIS BID, PLEASE CONTACT:**

**BEVERLY ASBILL-GUMBS/muw, Procurement Specialist**

Phone: (619) 236-5923

Fax: (619) 533-3225

E-mail: [BAsbillGumbs@sanidiego.gov](mailto:BAsbillGumbs@sanidiego.gov)

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**I. PRICING PAGE**

**A. SECTION I: RE-MANUFACTURED TRANSMISSIONS AND TRANSAXLES FOR FORD VEHICLES**

Item	Est. Annual Qty.	U/M	Model No.	Unit Price	Extension
1.	65	EA	4R75E	\$	\$
2.	30	EA	4R70W	\$	\$
3.	4	EA	CD4E	\$	\$
4.	2	EA	4F50N	\$	\$
5.	5	EA	4R55E	\$	\$
6.	5	EA	5R55E	\$	\$
7.	5	EA	5R55W	\$	\$
8.	5	EA	5R55S	\$	\$
9.	2	EA	E40D	\$	\$
10.	1	EA	4R100	\$	\$
11.	1	EA	AWF21	\$	\$
12.	1	EA	CFT30	\$	\$
<b>TOTAL SECTION I:</b>					<b>\$</b>

**B. SECTION II: RE-MANUFACTURED TRANSMISSIONS AND TRANSAXLES FOR GENERAL MOTORS VEHICLES**

Item	Est. Annual Qty.	U/M	Model No.	Unit Price	Extension
1.	4	EA	4T40E	\$	\$
2.	4	EA	4T45E	\$	\$
3.	4	EA	4T65E	\$	\$
4.	4	EA	4L60E	\$	\$
5.	4	EA	4L70E	\$	\$
6.	4	EA	700-R4	\$	\$
7.	4	EA	TH125C	\$	\$
8.	4	EA	4T60E	\$	\$
<b>TOTAL SECTION II:</b>					<b>\$</b>

**C. SECTION III: RE-MANUFACTURED TRANSMISSIONS AND TRANSAXLES FOR CHRYSLER/JEEP VEHICLES**

Item	Est. Annual Qty.	U/M	Model No.	Unit Price	Extension
1.	3	EA	31TH	\$	\$
2.	3	EA	40TE	\$	\$
3.	3	EA	41TE	\$	\$

Item	Est. Annual Qty.	U/M	Model No.	Unit Price	Extension
4.	3	EA	A413	\$	\$
5.	3	EA	A727	\$	\$
6.	3	EA	42RLE	\$	\$
7.	3	EA	45RFE	\$	\$
8.	3	EA	F4A51-2	\$	\$
9.	3	EA	42LE	\$	\$
10.	3	EA	41AE	\$	\$
11.	3	EA	44RE	\$	\$
12.	3	EA	42/44RE	\$	\$
13.	3	EA	46RE	\$	\$
14.	3	EA	30-40LE(AW4)	\$	\$
15.	3	EA	5-45RFE	\$	\$
<b>TOTAL SECTION III:</b>					<b>\$</b>

**D. SECTION IV: RE-MANUFACTURED TRANSMISSIONS AND TRANSAXLES FOR VARIOUS IMPORT VEHICLES**

Item	Est. Annual Qty.	U/M	Model No.	Unit Price	Extension
1.	1	EA	Honda MPXA	\$	\$
2.	1	EA	Lexus A650E	\$	\$
3.	2	EA	Nissan RE4-F04A	\$	\$
4.	2	EA	Nissan RE4-F04B	\$	\$
5.	2	EA	Nissan RESF22A	\$	\$
6.	2	EA	Nissan RE4-F03AN	\$	\$
7.	1	EA	Toyota U151E	\$	\$
8.	1	EA	Toyota U241E	\$	\$
9.	1	EA	Toyota U250E	\$	\$
10.	1	EA	Toyota A750E	\$	\$
11.	1	EA	Toyota A750F	\$	\$
12.	2	EA	Mazda GF4A-EL	\$	\$
13.	1	EA	Mitsubishi AW30-40LE	\$	\$

Item	Est. Annual Qty.	U/M	Model No.	Unit Price	Extension
14.	1	EA	Mitsubishi F4A23	\$	\$
15.	1	EA	Mitsubishi F4A42	\$	\$
16.	1	EA	Mitsubishi F4A51	\$	\$
<b>TOTAL SECTION IV:</b>					<b>\$</b>
<b>TOTAL SECTIONS I-IV:</b>					<b>\$</b>

## **II. SPECIFIC PROVISIONS**

### **A. QUESTIONS AND COMMENTS**

Questions and comments regarding this bid must be submitted in writing to City of San Diego, Purchasing & Contracting Department, Attn: Beverly Asbill-Gumbs, 1200 Third Avenue, Suite 200, San Diego, CA 92101; or by fax to (619) 533-3225; or by e-mail to BAsbillGumbs@sandiego.gov, no later than 5:00 p.m. on Monday, June 18, 2007.

### **B. AWARD**

This bid shall be awarded on an item by item basis, or in any group or combination of items, or as a lot, as may be in the best interest of the City.

### **C. SUBMITTALS**

#### **1. BID SUBMITTAL**

Bids must be returned in a sealed envelope to the Purchasing & Contracting Department, 1200 Third Avenue, Suite 200, San Diego, CA 92101. The bid number and closing date/time must be referenced on the outside of the envelope (lower left corner). Bids must be received by the Purchasing Reception Desk prior to bid closing at 3:00 p.m. on bid closing date. Faxed bids will not be accepted.

The original and two (2) copies of bid, including any attachments, shall be submitted.

#### **2. SUBMITTALS REQUIRED WITH BID**

Failure to provide the required submittals with the bid shall be cause for the bid to be rejected as non-responsive.

- a. Recycled Material Certificate (as specified in Section II, paragraph G).
- b. Bidder's References (as specified in Section II, paragraph H).
- c. Certification Survey (use form on page 15).

#### **3. SUBMITTALS REQUIRED UPON PROVISIONAL AWARD**

Failure to provide the following documentation within the time period specified may be cause for the provisional award to be voided and the bid to be rejected as non-responsive.

- a. Insurance and Bond Requirements as specified in City of San Diego General Provisions, Section II, paragraph F, if not currently on file.



- b. Taxpayer Identification Number (W-9) as specified in City of San Diego General Provisions, Section C, paragraph 15, if not currently on file.
- c. Business Tax License as specified in Section II, paragraph J, if not currently on file.

**D. OPTION TO RENEW**

The City reserves the option to renew the contract for four (4) additional one (1) year periods under the terms and conditions of the current contract beginning on the anniversary of the commencement of contract. The renewal is contingent on a mutual agreement between the City and the Contractor with such agreement to be confirmed sixty (60) days prior to the expiration of the contract period. Either the City or the Contractor may decline to confirm the renewal of the contract for any reason whatsoever, which shall render the renewal option null and void.

The City's initial letter offering the Bidder an opportunity to renew the contract does not constitute an award of the option period. Any option acceptance must be confirmed by the City, in writing, before it becomes valid.

Bidder shall indicate the maximum percentage increase to which the prices in effect at the end of the current contract year would be subject if the renewal options were exercised. \_\_\_\_\_ %

Failure to submit or complete the price increase section above will be construed to mean that prices bid will not be increased during any option period. The City will not grant an option, if the Contractor requests a price increase which exceeds above stated percentage. If a price increase is requested, the Contractor must provide detailed supporting documentation to justify the requested increase. The requested increase will be evaluated by the City, and the City reserves the right to accept or reject such request.

This section will not be considered in the evaluation for award.

The City may also desire to extend a contract on a month-to-month basis upon expiration of the current contract period under the terms and conditions of the current contract unless modified in writing. The renewal is contingent on a mutual agreement between the City and the Contractor with such agreement to be confirmed in writing prior to the expiration of the contract period.

**E. PRICE ADJUSTMENT CLAUSE FOR OPTION RENEWAL**

In the event the Contractor does not request a price increase at the time of the contract renewal, and the Manufacturer subsequently announces a general increase in the price of their products, the Contractor may request an increase at that time. The Contractor must provide detailed supporting documentation from the Manufacturer to support the requested increase. The requested increase shall not exceed the percentage increase indicated in the "Option to Renew" clause.

F. INSURANCE REQUIREMENTS

All required insurance shall be submitted to Purchasing within ten (10) days of provisional award. Failure to provide the insurance certificates within the time frame specified by the City shall be cause for the bid to be rejected as non-responsive. Contractor shall maintain insurance in full force and effect during the entire period of performance under contract. Failure to do so shall be cause for termination of the contract.

All policies must have a thirty (30) day non-cancellation clause giving the City thirty (30) days prior written notice in the event a policy is canceled.

At the end of each contract year, the City reserves the right to review insurance requirements and to require more or less coverage depending upon assessment of the risk, the Vendor's past experience, and the availability and affordability of increased liability insurance coverage.

Insurance coverage must be from an insurance carrier licensed in the State of California and rated "A" or better by the A.M. Best Key Rating Guide.

The following coverage is required:

- Garage Keepers Liability for a minimum of one million dollars combined single limit (\$1,000,000.00 CSL).

G. RECYCLED MATERIAL CONTENT

City Council Policy No. 100-14 allows for a \$5,000.00 price preference per contract for products which are made partially or fully from recycled material(s). This preference will be applied during the bid evaluation for each contract. Please submit proof, such as a Recycled Material Certificate, Material Safety Data Sheet, or other with your bid.

Please specify the recycled material and the percentage of recycled material used (if any) in the product bid:

Type of recycled material: \_\_\_\_\_

Percent of recycled material used: \_\_\_\_\_

#### H. REFERENCES/QUALIFICATIONS

Bidders are required to demonstrate successful performance for work of similar size and scope as specified in this contract during the past three (3) years. Bidders must also demonstrate that they are properly equipped to perform the work as specified in this contract.

To enable the City to evaluate the responsibility, experience, skill, and business standing of the Bidder, the following documents must be included with the bid submittal:

- Bidder's References (use form on page 14).

#### I. GENERAL PROVISIONS

Except as otherwise specified herein, the City of San Diego General Provisions, dated January 3, 2005, (on file in the Office of the Purchasing Agent) are incorporated as part of this bid and any resulting contract by reference. The General Provisions are available online at [www.sandiego.gov/purchasing](http://www.sandiego.gov/purchasing) or via request from the Purchasing & Contracting Department by calling (619) 236-6000.

By signing and/or authorizing the bid submittal, the Bidder/Proposer acknowledges that they have read and understood the meaning, intent and requirements of said General Provisions; and acknowledge said General Provisions are included as a part of this bid.

#### J. BUSINESS TAX LICENSE

Any company doing business with the City of San Diego is required to comply with Section 31.0301 of the San Diego Municipal Code regarding Business Tax. For more information please visit the City of San Diego website at [www.sandiego.gov/treasurer/](http://www.sandiego.gov/treasurer/) or call (619) 615-1500.

The City requires that each vendor to provide a copy of their Business Tax License, or a copy of their application receipt. Failure to provide the required documents within ten (10) business days of the City's request may result in a Bid being declared non-responsive and rejected.

### **III. SPECIFICATIONS FOR A RE-MANUFACTURED TRANSMISSION EXCHANGE PROGRAM**

#### **A. SCOPE OF WORK**

Contractor shall provide a re-manufactured transmission exchange program to the City where a non-functional transmission is given to the Contractor in exchange for a functional transmission of the same model.

#### **B. DEFINITION**

A re-manufactured transmission is the complete repair of an existing transmission, including torque converter, to meet or exceed original equipment manufacturer (OEM) standards.

#### **C. WARRANTY**

Units shall be warranted covering material, workmanship, repair, and replacement for a minimum of one (1) year at no cost to the City, including unlimited mileage. Warranty shall commence upon installation of the unit.

#### **D. DEFECTIVE TRANSMISSION**

If, in the City's opinion, a re-manufactured or replacement transmission appears to be defective, the Contractor will be notified before the transmission is removed from a vehicle. The Contractor, at their own expense, will be afforded the opportunity to accompany City staff on a road test to confirm the condition of the transmission. The road test will take place within two (2) business days of the Contractor's notification.

#### **E. TURN AROUND TIME**

Transmissions shall be picked up within four (4) hours from the time the Contractor is notified by the City. At the time of pick-up, a functional transmission may be delivered as a replacement. If a functional transmission of same model is not available, then turnaround time for re-manufactured transmission shall be as follows:

1. For all 4R70W transmissions, shall not exceed two (2) working days.

Example of a two (2) working day turn around:

The City notifies Contractor of a required pick-up at 8:00 a.m. on Wednesday.  
The transmission shall be returned no later than noon on Friday the same week.

2. For all AX4S, A4LD, 125C, 4L80E, 4L60E, 4T60E, A606 and F3A transmissions, shall not exceed three (3) working days.

Example of a three (3) working day turn around:

The City notifies Contractor of a required pick-up at 8:00 a.m. on Monday. The transmission shall be returned no later than noon on Thursday the same week.

F. PICK-UP AND DELIVERY

This contract is primarily for the use of the Police Department and bid price shall include pick-up and delivery for the following Police Department locations:

Police – Central Vehicle  
Maintenance Facility  
3940 Federal Blvd.  
San Diego, CA 92102-2518

Police – Western Garage  
5215 Gains St.  
San Diego, CA 92110

Police – Northern  
4275 Eastgate Mall  
La Jolla, CA 92037

Police – Northeastern  
Garage  
13396 Salmon River Road  
San Diego, CA 92129

Police – Eastern Garage  
9225 Aero Dr.  
San Diego, CA 92123

Police – Mid-City Garage  
4310 Landis St.  
San Diego, CA 92105

Police – Southeastern  
Garage  
222 Skyline Dr.  
San Diego, CA 92114

Police – Southern  
Garage  
1120 27<sup>th</sup> St.  
San Diego, CA 92154

Police – Northwestern  
Garage  
12610 El Camino Real  
San Diego, CA 92130

The City reserves the right to add and/or delete pick-up locations at any time throughout this contract and to add departments at no additional cost.

### BIDDER'S REFERENCES

The Bidder is **required** to provide a minimum of three (3) references where work of a similar size and nature was performed within the past three (3) years. This will enable the City of San Diego to judge the responsibility, experience, skill, and business standing of the Bidder.

#### REFERENCES

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Dollar Value of Contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_

Requirements of Contract: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Dollar Value of Contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_

Requirements of Contract: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Dollar Value of Contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_

Requirements of Contract: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Certification Survey

For Small, Ethnically and Culturally Diverse,  
Woman, Disadvantaged, Disabled Veteran, Or Other Businesses

All Contractors are required to complete this form and return it with their bid package.

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone No.: (\_\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

1. Contractor's company is currently certified as small, ethnically and culturally diverse, woman, disadvantaged, disabled veteran, or other business? ☐ Yes ☐ No

Certification Number/Agency: \_\_\_\_\_

2. Contractor's company has applied for certification? ☐ Yes ☐ No

If yes, which agency? \_\_\_\_\_

3. Contractor's company is an independently owned business? ☐ Yes ☐ No

4. Contractor's company is 51% or more owned by a socially, economically, disadvantaged individual\*? ☐ Yes ☐ No

5. SIC Code: \_\_\_\_\_

6. Number of Employees: \_\_\_\_\_

7. Annual Gross Receipts (three year average): \_\_\_\_\_

8. This is not an application for certification. If you would like to receive an application for certification, please check box: ☐

I certify that this information is correct: \_\_\_\_\_  
Authorized Signature Date

\* Black Americans, Native Americans, Hispanic Americans, Asian-Pacific Americans, Subcontinent Asian Americans, Women, any additional groups whose members are designated as socially and economically disadvantaged by the Small Business Administration (SBA) at such time as the SBA designation becomes effective.